Computer Accounting with Quickbooks 2012 and Student 14th Edition Kay Solutions Manual Computer Accounting with QuickBooks 2012 by Donna Kay

Go Paperless Documents

1. Download Go Paperless Document templates at www.myquickbooks.me.

2. Save your QuickBooks Documents to the templates using the following steps.



- **Step 1** Go to www.myquickbooks.me.
- Step 2 Select QB2012.
- **Step 3** Download the Go Paperless Documents template for the assignment you are completing (Chapter or Case).
- Step 4 Open the Excel workbook. Select File > Save As. Use the filename: [YourFirstName LastName] [CH/CASE][No] DOCS. Example: YourFirstName LastName CH1 DOCS
- Step 5 Follow the instructions in your Computer Accounting with QuickBooks text until you are asked to print a document (such as a check or invoice). (Note: There are two sets of Go Paperless Excel templates: Go Paperless Reports templates and Go Paperless Documents templates. For REPORTS that can be exported to Excel, you will use a Go Paperless REPORTS template and not this DOCUMENTS template.) Ask your instructor if you should use a screen capture or a PDF to save the document paperlessly. This may depend upon the software you have available.
 - Step 6a If you are saving PDF files using CutePDF, SnagIT, or Adobe, install the PDF software. Then from QuickBooks, select Print > Printer. Select the drop-down list to view the installed printers. Select the PDF software option > Print. Capture or copy the PDF file to the appropriate sheet in Excel. Note: Some documents can be printed as PDF files by selecting File menu > Save as PDF.

OR

Step 6b

If you are saving **screen captures**, there are several different software options available for this. Ask your instructor which screen capture software you should use. Many computers come with screen capture software already installed, such as Grab, SnagIT, or Snipping Tool. Most keyboards have a Print Screen key so you can display the document on your screen and then select the Print Screen key. Although it may appear nothing has happened, the capture was copied to the clipboard. Place your cursor in the appropriate Excel sheet. Select Paste. The screen capture should appear in the sheet. Resize as needed.

- Step 7 On the DOCS sheet, check off the deliverables that you have completed with an "x".
- **Step 8** Save your Excel workbook. See Step 4 above.

Step 9 Ask your instructor if you should email the Excel spreadsheet or use a courseware dropbox.

Computer Accounting with QuickBooks 2012 by Donna Kay

Chapter 2 Documents

Exercise 2.3	Sheetname
Your Choice: List of Industry-Specific Features	EX2.3.1 QB ED
Exercise 2.4	
Schedule C Tax Form	EX2.4.1 SCH C
1120S Tax Form	EX2.4.2 1120S



Х

Students are to select two sample companies of their choice (other than a sample product-based business or a sample service-based business) and list the different industry-specific features.

SCHEDULE C (Form 1040)

Profit or Loss From Business

(Sole Proprietorship)

Soc

Partnerships, joint ventures, etc., generally must file Form 1065 or 1065-B.
 Attach to Form 1040, 1040NR, or 1041.
 See Instructions for Schedule C (Form 10

Department of the Treasury Internal Revenue Service (99) Name of proprietor

A	Principal business or profession	on, includi	g product or service (se	ee instr	uctions)	Вв
с	Business name. If no separate	business	name, leave blank.			DE
E	Business address (including s	uite or roo	m no.) 🕨			
	City, town or post office, state					
F		Cash	12.12	3)	Other (specify) ►	
G	Did you "materially participate	" in the o			2010? If "No," see instructions for li	imit c
н						
Part	Income		2022k			
1	Gross receipts or sales. Cauti	on. See ir	structions and check th	e box i	f:	
	This income was reported to				20	
	on that form was checked, or	iner e en				
	• You are a member of a q	ualified jo	nt venture reporting o	nly ren	tal real estate	
	income not subject to self-em	ployment	ax. Also see instruction	is for lir	nit on losses.	
2	Returns and allowances					- 1
3	Subtract line 2 from line 1 .					
4	Cost of goods sold (from line	42 on pag	2)			
5	Gross profit. Subtract line 4	from line :				
6	Other income, including feder	al and sta	e gasoline or fuel tax cr	edit or	refund (see instructions)	
7	Gross income. Add lines 5 a	nd 6				
Part	Expenses. Enter ex	penses	or business use of	your l	home only on line 30.	
8	Advertising	8		18	Office expense	
9	Car and truck expenses (see			19	Pension and profit-sharing plans .	
	instructions)	9		20	Rent or lease (see instructions):	
10	Commissions and fees .	10		a	Vehicles, machinery, and equipment	1 2
11	Contract labor (see instructions)	11		b	Other business property	. 2
12	Depletion	12		21	Repairs and maintenance	. 2
13	Depreciation and section 179			22	Supplies (not included in Part III) .	. 1
	expense deduction (not			23	Taxes and licenses	. 1
	included in Part III) (see			24	Travel, meals, and entertainment:	
	instructions)	13		a	Travel	. 2
14	Employee benefit programs			b	Deductible meals and	
	(other than on line 19)	14		-	entertainment (see instructions)	. 2
15	Insurance (other than health)	15		25	Utilities	. 1
16	Interest:			26	Wages (less employment credits) .	
а	Mortgage (paid to banks, etc.)	16a		27	Other expenses (from line 48 on	1
b	Other	16b	-	-	page 2)	. 1
17	Legal and professional services	17				
28	Total expenses before expen	ses for bu	siness use of home. Ad	d lines	8 through 27 ►	1
29	Tentative profit or (loss). Subtr	ract line 2	from line 7			. 2
30	Expenses for business use of	your hom	. Attach Form 8829 .			
31	Net profit or (loss). Subtract	line 30 fro	m line 29			

For Pa	aperwork Reduction Act Notice, see your tax return instructions. Cat. No. 11334P	
	 If you checked 32b, you must attach Form 6198. Your loss may be limited. 	,
	trusts, enter on Form 1041, line 3.	3
	• If you checked 32a, enter the loss on both Form 1040, line 12, and Schedule SE, line 2, or on Form 1040NR, line 13 (if you checked the box on line 1, see the line 31 instructions). Estates and	3
)
32	If you have a loss, check the box that describes your investment in this activity (see instructions).	23
	 If a loss, you must go to line 32. 	J
	(if you checked the box on line 1, see instructions). Estates and trusts, enter on Form 1041, line 3.	
	• If a profit, enter on both Form 1040, line 12, and Schedule SE, line 2, or on Form 1040NR, line 13)

Schedule C (Form 1040) 2010

Part	III Cost of Goods Sold (see instructions)
33	Method(s) used to
	value closing inventory: a Cost b Lower of cost or market c O
34	Was there any change in determining quantities, costs, or valuations between opening and closing inventory? If "Yes," attach explanation
35	Inventory at beginning of year. If different from last year's closing inventory, attach explanation
36	Purchases less cost of items withdrawn for personal use
37	Cost of labor. Do not include any amounts paid to yourself
0.	
38	Materials and supplies
39	Other costs
40	Add lines 35 through 39
41	Inventory at end of year
42	Cast of goods cold. Subtrast line 41 from line 40. Enter the result have and an page 1, line 4
Part	Cost of goods sold. Subtract line 41 from line 40. Enter the result here and on page 1, line 4 42 IN Information on Your Vehicle. Complete this part only if you are claiming car or true
	and are not required to file Form 4562 for this business. See the instructions for line
	file Form 4562.
43	When did you place your vehicle in service for business purposes? (month, day, year)
44	Of the total number of miles you drove your vehicle during 2010, enter the number of miles you used your vehic
а	Business b Commuting (see instructions) c Other
45	Was your vehicle available for personal use during off-duty hours?
46	Do you (or your spouse) have another vehicle available for personal use?

Part V	Other	Expenses.	List below	business	expenses r	not included	on lines 8–26	3 or lir

	OMB No. 1545-0074	1
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ial se	curity number (SSN)	
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	code from pages C-9, 10, &	11
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Implo	yer ID number (EIN), if an	У
on los	ses Yes I	No
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19		_
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0a		
0b		
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22		_
23		
4a		_
4b		
25 26		_
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30		
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 31

 2a

 All investment is at risk.

 2b

 Some investment is not at risk.

Schedule C (Form 1040) 2010

Page **2**

her (attach explanation)

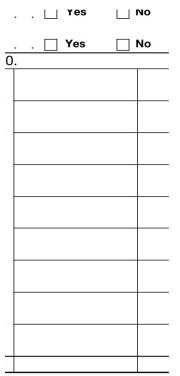
. [] Yes [] No

ck expenses on line 9 13 to find out if you must

le for:

. _ _ Yes __ No

	Yes	No No



Schedule C (Form 1040) 2010

U.S. Income Tax Return for an S Corporation Form 1120S Do not file this form unless the corporation has filed or is attaching Form 2553 to elect to be an S corporation. Department of the Treasury See separate instructions. Internal Revenue Service For calendar year 2010 or tax year beginning , 2010, ending A S election effective date D Name Е Number, street, and room or suite no. If a P.O. box, see instructions. B Business activity code TYPE number (see instructions) OR PRINT F City or town, state, and ZIP code C Check if Sch. M-3 attached G Is the corporation electing to be an S corporation beginning with this tax year? See No If "Yes," attach Check if: (1) Final return (2) Name change (3) Address change н (4) Amended return (5) Selection termination or revocation L. Enter the number of shareholders who were shareholders during any part of the tax year Caution. Include only trade or business income and expenses on lines 1a through 21. See the instructions for more info 1a Gross receipts or sales **b** Less returns and allowances c Bal► 2 Cost of goods sold (Schedule A, line 8) Income 3 Gross profit. Subtract line 2 from line 1c 4 Net gain (loss) from Form 4797, Part II, line 17 (attach Form 4797) 5 Other income (loss) (see instructions – attach statement) . . . 6 Total income (loss). Add lines 3 through 5 7 Compensation of officers (see instructions for limitations) 8 Salaries and wages (less employment credits) 9 Repairs and maintenance 10 Bad debts 2 12 2 2 . 11 Rents . . . 12 Taxes and licenses . 13 Interest 14 Depreciation not claimed on Schedule A or elsewhere on return (attach Form 4562). 15 Depletion (Do not deduct oil and gas depletion.) 16 Advertising Deductions 17 18 Employee benefit programs . . . 19 Other deductions (attach statement) . . 20 Total deductions. Add lines 7 through 19 21 Ordinary business income (loss). Subtract line 20 from line 6 . . 22a 22 a Excess net passive income or LIFO recapture tax (see instructions) . . b 22b and Payments Add lines 22a and 22b (see instructions for additional taxes) . . . С 2010 estimated tax payments and 2009 overpayment credited to 2010 23 a 23a 23b b Credit for federal tax paid on fuels (attach Form 4136) 23c С d 24 Estimated tax penalty (see instructions). Check if Form 2220 is attached Tax 25 Amount owed. If line 23d is smaller than the total of lines 22c and 24, enter amount owed . 26 Overpayment. If line 23d is larger than the total of lines 22c and 24, enter amount overpaid . 27 Enter amount from line 26 Credited to 2011 estimated tax > Refunded ► Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the bes

Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the correct, and complete. Declaration of preparer (other than taxpayer) is based on all information of which preparer has any knowledge.

Sign	N		ľ
Here	Signature of officer	Date	Title
Paid Preparer	Print/Type preparer's name	Preparer's signature	Date C
Preparer Use Only	Firm's name 🕨		Fi
	Firm's address ►		PI

For Paperwork Reduction Act Notice, see separate instructions.

Cat. No. 11510H

Sche	edule A Cost of Goods Sold (see instructions)
1	Inventory at beginning of year
2	Purchases
3	Cost of labor
4	Additional section 263A costs (attach statement)
5	Other costs (attach statement)
6	Total. Add lines 1 through 5
7	Inventory at end of year
8	Cost of goods sold. Subtract line 7 from line 6. Enter here and on page 1, line 2
9a	Check all methods used for valuing closing inventory: (i) 🗌 Cost as described in Regulations section
	 (ii) □ Lower of cost or market as described in Regulations section 1.471-4 (iii) □ Other (Specify method used and attach explanation.) ►
b	Check if there was a writedown of subnormal goods as described in Regulations section 1.471-2(c)
С	Check if the LIFO inventory method was adopted this tax year for any goods (if checked, attach Form 970
d	If the LIFO inventory method was used for this tax year, enter percentage (or amounts) of closing
	inventory computed under LIFO
е	If property is produced or acquired for resale, do the rules of section 263A apply to the corporation?
f	Was there any change in determining quantities, cost, or valuations between opening and closing invento
	If "Yes," attach explanation.
Sche	edule B Other Information (see instructions)
1	Check accounting method: a □ Cash b □ Accrual c □ Other (specify) ►
2	See the instructions and enter the:
	a Business activity b Product or service
3	At the end of the tax year, did the corporation own, directly or indirectly, 50% or more of the voting store corporation? (For rules of attribution, see section 267(c).) If "Yes," attach a statement showing: (a) nami identification number (EIN), (b) percentage owned, and (c) if 100% owned, was a qualified subchap election made?
4	Has this corporation filed, or is it required to file, Form 8918, Material Advisor Disclosure Staten information on any reportable transaction?
5	Check this box if the corporation issued publicly offered debt instruments with original issue discount .
	If checked, the corporation may have to file Form 8281, Information Return for Publicly Offered Origina
6	Instruments. If the corporation: (a) was a C corporation before it elected to be an S corporation or the corporati
	asset with a basis determined by reference to the basis of the asset (or the basis of any oth
	the hands of a C corporation and (b) has net unrealized built-in gain in excess of the net recogniz
	from prior years, enter the net unrealized built-in gain reduced by net recognized built-in gain from
	instructions)

7

Enter the accumulated earnings and profits of the corporation at the end of the tax year. 8 than \$250,000? If "Yes," the corporation is not required to complete Schedules L and M-1

9	During tl	ne tax year, was a qualified subchapter S subsidiary election terminated or revoked? If "Yes," see
Sche	dule K	Shareholders' Pro Rata Share Items
	1	Ordinary business income (loss) (page 1, line 21)
	2	Net rental real estate income (loss) (attach Form 8825)
	3a	Other gross rental income (loss)
	b	Expenses from other rental activities (attach statement) 3b
	с	Other net rental income (loss). Subtract line 3b from line 3a
	4 5 (SSO1)	Interest income
;	<u>ද 5</u>	Dividends: a Ordinary dividends
		b Qualified dividends
	emo 6 7	Royalties
		Net short-term capital gain (loss) (attach Schedule D (Form 1120S))
	8a	Net long-term capital gain (loss) (attach Schedule D (Form 1120S))
	b	Collectibles (28%) gain (loss)
	С	Unrecaptured section 1250 gain (attach statement) 8c
	9	Net section 1231 gain (loss) (attach Form 4797)
	10	Other income (loss) (see instructions) Type ►

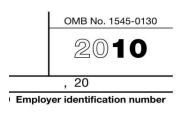
		Shareholders' Pro Rata Share Items (continued)
Deductions	11	Section 179 deduction (attach Form 4562)
ctic	12a	Contributions
np	b	Investment interest expense
De	с	Section 59(e)(2) expenditures (1) Type ► (2) Amount ►
	d	Other deductions (see instructions) Type ►
	13a	Low-income housing credit (section 42(j)(5))
	b	Low-income housing credit (other)
its	с	Qualified rehabilitation expenditures (rental real estate) (attach Form 3468)
Credits	d	Other rental real estate credits (see instructions) Type
ت ت	е	Other rental credits (see instructions) Type ►
	f	Alcohol and cellulosic biofuel fuels credit (attach Form 6478)
	g	Other credits (see instructions) Type ►
	14a	Name of country or U.S. possession ►
	b	Gross income from all sources
	c	Gross income sourced at shareholder level
		Foreign gross income sourced at corporate level
	d	Passive category
us	е	General category
tio	f	Other (attach statement)
ac		Deductions allocated and apportioned at shareholder level
sue	g	Interest expense
Tra	h	Other
eign Transactions		Deductions allocated and apportioned at corporate level to foreign source income
ē.		Passive category

Σ.	1	
For	j	General category
	k	Other (attach statement)
		Other information
	1	Total foreign taxes (check one): ►
	m	Reduction in taxes available for credit (attach statement)
	n	Other foreign tax information (attach statement)
2.5	15a	Post-1986 depreciation adjustment
lative Im Tax Items	b	Adjusted gain or loss
Itel	С	Depletion (other than oil and gas)
Alternative Minimum Tax (AMT) Items	d	Oil, gas, and geothermal properties – gross income
A ni A	е	Oil, gas, and geothermal properties-deductions
	f	Other AMT items (attach statement)
ng	16a	Tax-exempt interest income
ltems Affecting Shareholder Basis	b	Other tax-exempt income
Affe rehol Basis	с	Nondeductible expenses
E har	d	Distributions (attach statement if required) (see instructions)
s S	е	Repayment of loans from shareholders
uo	17a	Investment income
Other Information	b	Investment expenses
E E	С	Dividend distributions paid from accumulated earnings and profits
Inf	d	Other items and amounts (attach statement)
Recon- ciliation	18	Income/loss reconciliation. Combine the amounts on lines 1 through 10 in the far right column. From the result, subtract the sum of the amounts on lines 11 through 12d and 14l

Sche	edule L Balance Sheets per Books	Beginning	of tax year	
	Assets	(a)	(b)	(c)
1	Cash			
2a	Trade notes and accounts receivable			
b	Less allowance for bad debts	()		(
3	Inventories			
4	U.S. government obligations			
5	Tax-exempt securities (see instructions)			
6	Other current assets (attach statement)			
7	Loans to shareholders			
8	Mortgage and real estate loans			
9	Other investments (attach statement)			

-			
10a	Buildings and other depreciable assets		
b	Less accumulated depreciation	()	(
11a	Depletable assets		
b	Less accumulated depletion	()	(
12	Land (net of any amortization)		
13a	Intangible assets (amortizable only)		
b	Less accumulated amortization	()	(
14	Other assets (attach statement)	· /	
15		-	
15	Liabilities and Shareholders' Equity		
16	Accounts payable		
17	Mortgages, notes, bonds payable in less than 1 year	-	
18	Other current liabilities (attach statement)	-	
19		-	
20	Loans from shareholders	-	
20	Mortgages, notes, bonds payable in 1 year or more	-	
21	Other liabilities (attach statement)	-	
22	Capital stock	-	
23 24	Additional paid-in capital	-	
1000	Retained earnings	-	
25	Adjustments to shareholders' equity (attach statement)	-	
26	Less cost of treasury stock	-	
27	Total liabilities and shareholders' equity		
Sche	GIDE WHILE Reconciliation of Income II oss	ner Books With Ir	ncome (Loss) ner Return
Sche	dule M-1 Reconciliation of Income (Loss	승규는 사람이 많은 것 같아요. 이렇게 하는 것 같아요. 아이들이 많은 것이 없는 것이다.	
	Note: Schedule M-3 required instead	d of Schedule M-1 if to	otal assets are \$10 million or mo
1	Note: Schedule M-3 required instead	d of Schedule M-1 if to	5 Income recorded on books this year not
	Note: Schedule M-3 required instead Net income (loss) per books . . Income included on Schedule K, lines 1, 2, 3c, 4,	d of Schedule M-1 if to	 5 Income recorded on books this year not on Schedule K, lines 1 through 10 (item)
1	Note: Schedule M-3 required instead Net income (loss) per books	d of Schedule M-1 if to	5 Income recorded on books this year not
1 2	Note: Schedule M-3 required instead Net income (loss) per books Income included on Schedule K, lines 1, 2, 3c, 4, 5a, 6, 7, 8a, 9, and 10, not recorded on books this year (itemize):	d of Schedule M-1 if to	 5 Income recorded on books this year not on Schedule K, lines 1 through 10 (item)
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1 2	Note: Schedule M-3 required instead Net income (loss) per books . Income included on Schedule K, lines 1, 2, 3c, 4, 5a, 6, 7, 8a, 9, and 10, not recorded on books this year (itemize): Expenses recorded on books this year not included on Schedule K, lines 1 through 12 and	d of Schedule M-1 if to	 btal assets are \$10 million or moil Income recorded on books this year not on Schedule K, lines 1 through 10 (itemilian Tax-exempt interest \$ 6 Deductions included on Schelines 1 through 12 and 14I, not (itemilian through 12 and 14I, not (itemilian through 12 and 14I).
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1 2 3 a	Note: Schedule M-3 required instead Net income (loss) per books . Income included on Schedule K, lines 1, 2, 3c, 4, 5a, 6, 7, 8a, 9, and 10, not recorded on books this year (itemize): Expenses recorded on books this year not included on Schedule K, lines 1 through 12 and 14l (itemize): Depreciation \$ Travel and entertainment \$	d of Schedule M-1 if to	 btal assets are \$10 million or moil Income recorded on books this year noil on Schedule K, lines 1 through 10 (itemilian Tax-exempt interest \$ 6 Deductions included on Schellines 1 through 12 and 14I, not against book income this year (in a Depreciation \$ 7 Add lines 5 and 6
1 2 3 a b	Note: Schedule M-3 required instead Net income (loss) per books . . Income included on Schedule K, lines 1, 2, 3c, 4, 5a, 6, 7, 8a, 9, and 10, not recorded on books this year (itemize):	d of Schedule M-1 if to	 btal assets are \$10 million or moi Income recorded on books this year noi on Schedule K, lines 1 through 10 (itemi a Tax-exempt interest \$ 6 Deductions included on Sche lines 1 through 12 and 14I, not against book income this year (i a Depreciation \$ 7 Add lines 5 and 6 8 Income (loss) (Schedule K, line 18). Line 4
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- 7 Distributions other than dividend distributions
- 8 Balance at end of tax year. Subtract line 7 from line 6



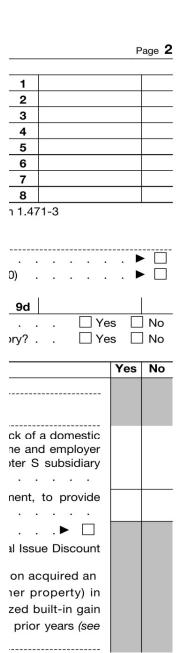
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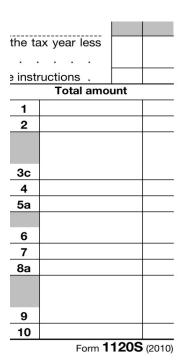
Total assets (see instructions)

Form 2553 if not already filed

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May the	e IRS discuss this return		

with the preparer shown below (see instructions)?				
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	Form 1120S (2010)			





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End of ta	ax year
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