

## Chapter 02 Legal Compliance

### The Employment Relationship

#### True / False Questions

1. The employer-employee relationship is the most prevalent type of employment relationship.  
True False
2. Employment contracts may be written but not in oral form.  
True False
3. The specificity of the language used in an employment contract must be very extensive.  
True False
4. The formal agreement which specifies the employment terms and conditions for the employee and employer is called an employment contract.  
True False
5. An employer does not incur any legal responsibilities or liabilities regarding its employees.  
True False
6. The common law principle of employment-at-will says that, in the absence of any contract language to the contrary, either the employer or employee may terminate the employment relationship at any time, but only for certain reasons.  
True False
7. There are some restrictions on employment-at-will, such as statutory requirements for nondiscriminatory termination.  
True False

8. An independent contractor is legally considered an employee of the employer who hired him/her.

True False

9. If an employer hires an independent contractor, it may reduce the employer's exposure to laws and regulations governing the employment relationship.

True False

10. A person is more likely to be considered an independent contractor if they work without supervision or oversight from the employer.

True False

11. Temporary employees are considered to be employees of the temporary help agency that obtained them through its own staffing process.

True False

12. Court cases suggest that permatemps (employees from a staffing agency who have been with the employer for extended period of time) are still exclusively considered employees of the staffing agency.

True False

**Multiple Choice Questions**

13. Regarding employment contracts, \_\_\_\_\_.

A. both written and oral contracts are enforceable

B. employment-at-will is defined under set-term contracts

C. most employees have a contractual right to be discharged only for cause

D. all of the above are correct

14. The most prevalent form of the employment relationship is \_\_\_\_\_.
- A. independent contractor
  - B. employer-employee
  - C. temporary employee
  - D. employer-employer
15. The common law principle which states that, in the absence of any contract language to the contrary, either the employer or employee may terminate the employment relationship at any time is called \_\_\_\_\_.
- A. employment-at-will
  - B. affirmative action
  - C. equal employment opportunity
  - D. a consent decree
16. An example of an exception to the principle of employment-at-will would be \_\_\_\_\_.
- A. employers cannot discharge employees on the basis of poor performance
  - B. employers cannot discharge employees on the basis of race
  - C. employers cannot discharge employees for stealing from the company
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17. Which of the following statements is true regarding independent contractors?
- A. An independent contractor is a legal employee of the company which hired him/her.
  - B. Using an independent contractor increases the employer's exposure to laws and regulations governing the employment relationship.
  - C. Using an independent contractor frees an employer from the tax withholding and tax payment obligations it has for its employees.
  - D. Using an independent contractor substantially increases the right of the employer to control the contractor.
18. Which of the following factors increase the likelihood that a worker will be considered an independent contractor?
- A. The independent contractor works without supervision or oversight from the employer.
  - B. The independent contractor sets his or her own work hours.
  - C. The independent contractor is paid by the project rather than by the time spent.
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20. What can employers do to ensure that permatemps, that is, individuals from staffing firms who have long-term relationships with an employer, are not considered employees of their firm?
- A. Never exercise direct control over these people and treat them separate from regular employees.
  - B. Ensure they provide sufficient training and supervision.
  - C. Provide permatemps with special hats indicating their status as temporary.
  - D. None of the above are correct.

## **Laws and Regulations**

### **True / False Questions**

21. Employment laws and regulations exist, in part, to reduce or limit the employer's power in the employment relationship.  
True   False
22. Laws and regulations provide protections to employees that they could not possibly acquire individually in an employment contract.  
True   False
23. The Civil Rights Act specifically mentions employment practices that are permitted for employers.  
True   False

24. The majority of common law decisions are made at the federal level.

True False

25. Constitutional law supersedes any other source of law or regulation.

True False

26. Examples of common law include the Fifth and Fourteenth Amendments to the Constitution.

True False

27. The Civil Rights Act is a statutory source of law/regulations.

True False

28. Agencies that enforce staffing laws typically do not rely on written documents to perform their functions.

True False

#### Multiple Choice Questions

29. Which of the following statements is true regarding the laws and regulations which govern the employment relationship?

A. Their purpose is to create a reasonable balance of power between the employer and employee.

B. Their purpose is to create a reasonable power advantage for employees.

C. Their purpose is to create a reasonable power advantage for employers.

D. Their purpose is to provide protections for employees only.

30. The primary source of common law is \_\_\_\_\_.
- A. the Constitution
  - B. federal statutes
  - C. past court decisions
  - D. federal agency guidelines
31. Due process rights have their primary source in \_\_\_\_\_.
- A. EEOC guidelines
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  - C. state statutes
  - D. the U.S. Constitution Amendments
32. A \_\_\_\_\_ is a civil wrong that occurs when the employer violates a duty owed to its employees or customers that results in harm or damages.
- A. tort
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- A. court cases
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  - D. agencies at the federal, state and local levels
34. Agencies that regulate fair employment practice exist at which level?
- A. federal
  - B. state
  - C. local
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35. The role of federal agencies is to \_\_\_\_\_.
- A. develop, create, and implement the law
  - B. interpret, administer, and enforce the law
  - C. facilitate greater communication between courts
  - D. render decisions in court cases regarding employment law

## **EEO/AA Laws: General Provisions and Enforcement**

### **True / False Questions**

36. Whether an organization is covered by the Civil Rights Act, Age Discrimination in Employment Act (ADEA), and Americans With Disabilities Act (ADA) depends on its number of employees.

True False

37. When determining if an organization large enough to be covered by ADA law, only full-time employees should be included in the employee count.

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38. Company officials and individual managers can be held personally liable for discrimination under the Civil Rights Act, the ADA, or the ADEA.

True False

39. The Civil Rights Act prohibits discrimination on the basis of age or disability status.

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40. The Age Discrimination in Employment Act covers individuals over the age of 40.

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41. Employers are required to post notices to all employees advising them of their rights under the laws EEOC enforces and their right to be free from retaliation.

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42. Claims of disparate treatment focus on the effect of employment practices, rather than on the motive or intent underlying them.

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47. The consent decree usually contains only an agreement to halt certain practices, and seldom extends to providing monetary relief or AA programs.

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48. Enforcement mechanisms used by the OFCCP closely mirror those used by the EEOC.  
True False

**Multiple Choice Questions**

49. Which of the following is(are) true regarding federal EEO/AA laws?

- A. They are very narrow in their coverage of employers.
- B. Specific agencies exist which regulate administration and enforcement.
- C. They cover only women, minorities, and certain religious groups.
- D. None of the above are true.

50. Which of the following is *not* covered by the Civil Rights Act \_\_\_\_\_?

- A. race
- B. sex
- C. disability status
- D. all of the above are covered by the Civil Rights Act

51. The Age Discrimination in Employment Act focuses on individuals over the age of \_\_\_\_\_.

- A. 40
- B. 30
- C. 20
- D. 50

52. Disparate treatment focuses on \_\_\_\_\_.

- A. allegations and evidence about the effects of discriminatory actions
- B. allegations and evidence about intentions to discriminate
- C. adverse impact
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B. with the court  
C. equally with the court and the federal agency  
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A. rarely involve employer site visits  
B. are identical to those used by the EEOC  
C. are unrelated to specific AA plans  
D. may involve conciliation agreements

## **EEO/AA Laws: Specific Staffing Provisions**

### **True / False Questions**

58. It is unlawful to discriminate in hiring, firing, compensation, or classification of employees on the basis of race, color, religion, sex, or national origin.

True False

59. Staffing practices that may seem unfair, outrageous, or of dubious value to the employer, but that do not cause adverse impact, are legal.

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60. If an employer has a selection system in which applicants first take a written test and those who pass it are interviewed, the plaintiff must show adverse impact for the two components combined.

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62. Although civil rights legislation does not explicitly mention the use of tests in staffing, most courts have found that the use of such tests is permissible.

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63. Employers can adjust the scores of employment-related tests on the basis of race, color, religion, sex, or national origin.

True False

64. The Civil Rights Act of 1964 explicitly permits the use of seniority and merit systems as a basis for applying different terms and conditions to employees.

True False

65. The Age Discrimination Act of 1967 prohibits all discrimination on the basis of age.

True False

66. It is permissible to use terms or phrases that express a preference for older workers, such as "over age 60," "retirees," or "supplement your pension" in employment advertising.

True False

67. Recovering former drug users and recovering alcoholics are covered by the Americans with Disabilities Act.

True False

68. A broken arm or leg would be considered a covered, short-disability for ADA coverage purposes.

True False

69. The Americans with Disabilities Act does not cover individuals with psychiatric disorders, such as depression or schizophrenia.

True False

70. Examples of reasonable accommodations under the Americans with Disabilities Act include work schedule changes, modifications to company policy, adjusting supervisory methods, and medication monitoring.

True False

71. Accommodations such as job restructuring, telework, changes in work schedules, or purchase of adaptive devices for those with disabilities are considered undue hardships.

True False

72. Employers may refuse to hire an individual who poses a direct threat to him/herself or the health and safety of others.

True False

73. The law prohibits the use of genetic information in employment.

True False

**Multiple Choice Questions**

74. Which of the following is prohibited discrimination under civil rights law?

- A. discrimination in hiring
- B. discrimination in compensation
- C. discrimination in classification
- D. all of the above

75. The essence of a BFOQ is that \_\_\_\_\_.

- A. it is always illegal
- B. it reduces discrimination
- C. it justifies discrimination based on reasonable necessity of the job
- D. it prohibits selection through use of a protected characteristic (e.g., gender)

76. Regarding the use of tests in staffing, it can be said that \_\_\_\_\_.

- A. they are permitted by law
- B. they are illegal
- C. they should be adjusted by protected characteristics to be fair
- D. they should be "race normed" for fairness

77. The legal status of seniority and merit systems is that \_\_\_\_\_.

- A. seniority is legal
- B. merit systems are legal
- C. both are legal
- D. both are illegal

78. The Age Discrimination In Employment Act (1967) prohibits discrimination against individuals who are \_\_\_\_ years or older.

- A. 40
- B. 50
- C. 60
- D. 65

79. Employers can use which of the following techniques without violating the Age Discrimination in Employment Act.

- A. using reasonable factors other than age in making employment decisions
- B. using seniority systems
- C. using terms or phrases that express a preference for older workers
- D. all of the above

80. Where the Americans with Disabilities Act is concerned, \_\_\_\_\_?

- A. the law only applies to disabled individuals who are otherwise qualified
- B. the law requires the hiring of all disabled people
- C. the law prohibits refusal to hire a disabled person
- D. the law provides advantages to disabled people

81. Where reasonable accommodations for disabled individuals are concerned, it can be said that \_\_\_\_\_.

- A. accommodation is always required for an otherwise qualified individual
- B. specific examples of accommodations are rarely indicated in laws and regulations
- C. the issue of "undue hardship" to the employer is not addressed by the law
- D. the need to accommodate often hinges on whether or not a given job function is necessary or essential

82. Which of the following is not prohibited by the ADA?
- A. medical exams of job applicants
  - B. asking a job applicant if he/she is disabled
  - C. asking a job applicant to undergo a medical exam after a job offer has been made
  - D. refusing to interview a person who is disabled
83. Executive Order 11246 covers \_\_\_\_\_.
- A. local government employers
  - B. private employers with under 15 employees
  - C. federal contractors with contracts in excess of \$10,000
  - D. private employers with 20 or more employees
  - E. Other Staffing Laws

### **Other Staffing Laws**

#### **True / False Questions**

84. Substantive assessment methods are used to reduce the applicant pool to candidates.  
True   False
85. It is unlawful to recruit an unauthorized alien for employment in the United States.  
True   False
86. The Immigration Reform and Control Act prohibits employment discrimination on the basis of national origin or citizenship status.  
True   False
87. Nearly everyone who wishes to work in the United States is eligible for an H-1B visa.  
True   False

88. Those who get an H-1B are typically employed in occupations such as architect, engineer, computer programmer, accountant, doctor, and professor.

True False

89. Most private employers cannot legally require applicants or employees to take a polygraph test, except in special circumstances.

True False

90. Polygraphs cannot be used to investigate theft, embezzlement, or sabotage that causes economic loss to the employer.

True False

91. Employers are allowed to take actions like terminating or demoting members of the uniformed services if they have to serve for an extended period of time overseas.

True False

92. Some state laws prohibit discrimination on the basis of sexual orientation and gender identity or expression.

True False

93. Both private and public employers have a legal mandate to test applicants only for KSAOs that are directly job related.

True False

94. Applicants for jobs covered by civil service laws and regulations often have rights to appeal hiring decisions, testing processes, or test contents and methods.

True False

**Multiple Choice Questions**

95. Noncompliance with the Immigration Reform and Control Act (1986) could result in \_\_\_\_\_.

- A. imprisonment for up to six months
- B. fines equal to \$50,000 for each unauthorized alien employed
- C. summary closing of a business
- D. imprisonment of the alien for up to five years

96. Which of the following is true regarding EEO laws?

- A. State (but not local) government employees are immune from lawsuits by employees who allege violation of ADA or ADEA.
- B. States must pursue age and disability discrimination claims under applicable state laws.
- C. A foreign company which is owned or controlled by an American employer and is doing business overseas generally also must comply with Title VII, the ADA, and the ADEA.
- D. All of the above

97. Which of the following is true regarding discrimination on the basis of sexual orientation?

- A. there are no laws covering sexual orientation discrimination
- B. federal law prohibits all discrimination on the basis of sexual orientation
- C. although such discrimination is not covered by federal law, it is covered by some state and local laws
- D. some state and local laws encourage discrimination on the basis of sexual orientation

98. Which of the following is true regarding H-1B visas?

- A. Employers may apply for permanent H-1B visas for foreign workers.
- B. There is a cap of 50,000 workers per year who can obtain such visas.
- C. H-1B visa holders may not change jobs as soon as their employer files an approval petition and they are restricted to their current geographic area.
- D. None of the above

Chapter 02 Legal Compliance **Answer Key**

**The Employment Relationship**

**True / False Questions**

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**TRUE**

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**TRUE**

73. The law prohibits the use of genetic information in employment.

**TRUE**

**Multiple Choice Questions**

74. Which of the following is prohibited discrimination under civil rights law?

- A. discrimination in hiring
- B. discrimination in compensation
- C. discrimination in classification
- D.** all of the above

75. The essence of a BFOQ is that \_\_\_\_\_.

- A. it is always illegal
- B. it reduces discrimination
- C.** it justifies discrimination based on reasonable necessity of the job
- D. it prohibits selection through use of a protected characteristic (e.g., gender)

76. Regarding the use of tests in staffing, it can be said that \_\_\_\_\_.

- A. they are permitted by law
- B. they are illegal
- C. they should be adjusted by protected characteristics to be fair
- D. they should be "race normed" for fairness

77. The legal status of seniority and merit systems is that \_\_\_\_\_.

- A. seniority is legal
- B. merit systems are legal
- C. both are legal
- D. both are illegal

78. The Age Discrimination In Employment Act (1967) prohibits discrimination against individuals who are \_\_\_\_ years or older.

- A. 40
- B. 50
- C. 60
- D. 65

79. Employers can use which of the following techniques without violating the Age Discrimination in Employment Act.

- A. using reasonable factors other than age in making employment decisions
- B. using seniority systems
- C. using terms or phrases that express a preference for older workers
- D. all of the above

80. Where the Americans with Disabilities Act is concerned, \_\_\_\_\_?

- A. the law only applies to disabled individuals who are otherwise qualified
- B. the law requires the hiring of all disabled people
- C. the law prohibits refusal to hire a disabled person
- D. the law provides advantages to disabled people

81. Where reasonable accommodations for disabled individuals are concerned, it can be said that \_\_\_\_\_.

- A. accommodation is always required for an otherwise qualified individual
- B. specific examples of accommodations are rarely indicated in laws and regulations
- C. the issue of "undue hardship" to the employer is not addressed by the law
- D.** the need to accommodate often hinges on whether or not a given job function is necessary or essential

82. Which of the following is not prohibited by the ADA?

- A. medical exams of job applicants
- B. asking a job applicant if he/she is disabled
- C.** asking a job applicant to undergo a medical exam after a job offer has been made
- D. refusing to interview a person who is disabled

83. Executive Order 11246 covers \_\_\_\_\_.

- A. local government employers
- B. private employers with under 15 employees
- C.** federal contractors with contracts in excess of \$10,000
- D. private employers with 20 or more employees
- E. Other Staffing Laws

## **Other Staffing Laws**

### **True / False Questions**

84. Substantive assessment methods are used to reduce the applicant pool to candidates.

**FALSE**

85. It is unlawful to recruit an unauthorized alien for employment in the United States.

**TRUE**

86. The Immigration Reform and Control Act prohibits employment discrimination on the basis of national origin or citizenship status.

**TRUE**

87. Nearly everyone who wishes to work in the United States is eligible for an H-1B visa.

**FALSE**

88. Those who get an H-1B are typically employed in occupations such as architect, engineer, computer programmer, accountant, doctor, and professor.

**TRUE**

89. Most private employers cannot legally require applicants or employees to take a polygraph test, except in special circumstances.

**TRUE**

90. Polygraphs cannot be used to investigate theft, embezzlement, or sabotage that causes economic loss to the employer.

**FALSE**

91. Employers are allowed to take actions like terminating or demoting members of the uniformed services if they have to serve for an extended period of time overseas.

**FALSE**

92. Some state laws prohibit discrimination on the basis of sexual orientation and gender identity or expression.

**TRUE**

93. Both private and public employers have a legal mandate to test applicants only for KSAOs that are directly job related.

**FALSE**

94. Applicants for jobs covered by civil service laws and regulations often have rights to appeal hiring decisions, testing processes, or test contents and methods.

**TRUE**

**Multiple Choice Questions**

95. Noncompliance with the Immigration Reform and Control Act (1986) could result in \_\_\_\_\_.

- A.** imprisonment for up to six months
- B. fines equal to \$50,000 for each unauthorized alien employed
- C. summary closing of a business
- D. imprisonment of the alien for up to five years

96. Which of the following is true regarding EEO laws?

- A. State (but not local) government employees are immune from lawsuits by employees who allege violation of ADA or ADEA.
- B. States must pursue age and disability discrimination claims under applicable state laws.
- C. A foreign company which is owned or controlled by an American employer and is doing business overseas generally also must comply with Title VII, the ADA, and the ADEA.
- D.** All of the above

97. Which of the following is true regarding discrimination on the basis of sexual orientation?

- A. there are no laws covering sexual orientation discrimination
- B. federal law prohibits all discrimination on the basis of sexual orientation
- C.** although such discrimination is not covered by federal law, it is covered by some state and local laws
- D. some state and local laws encourage discrimination on the basis of sexual orientation

Chapter 02 Legal Compliance

98. Which of the following is true regarding H-1B visas?

- A. Employers may apply for permanent H-1B visas for foreign workers.
- B. There is a cap of 50,000 workers per year who can obtain such visas.
- C. H-1B visa holders may not change jobs as soon as their employer files an approval petition and they are restricted to their current geographic area.
- D.** None of the above